



**3+ months before the bridal shower**

- talk to the bride to find out what kind of shower she wants ([does she want a themed shower?](#))
- determine the event location and date (if you're going to a restaurant or alternate venue, book it early)
- decide if cocktails will be served at the shower
- set a date (including time of day and the length of the party)
- create a guest list (also, decide if it's a women's or couple's shower)
- note - even though you are planning the shower, the bride's input is vital
- \_\_\_\_\_
- \_\_\_\_\_

**2 months before the bridal shower**

- send an email to or call out of town guests to let them know the shower date (so they can start making reservations and plans.)
- set a final budget
- [purchase invitations](#)
- brainstorm ideas for [decorations](#), food, etc., with everyone involved
- make a detailed list of specific tasks and assign them to everyone involved
- order any special items such as cake, [cupcakes](#), linens or rental items
- get your address list together
- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_

**1 month before the bridal shower**

- address and send out your [invitations](#) (make sure to include the gift registry and directions to the bridal shower)
- shop for [decorations](#), [favors](#), [tableware](#) and other items you will need for the shower
- Plan [bridal shower games](#)
- if guests are bringing any food, call to confirm what they are bringing
- \_\_\_\_\_
- \_\_\_\_\_

**2+ weeks before the bridal shower**

- place order for flowers
- make a shopping list of food and drinks (buy any hard to find ingredients at this time)
- purchase alcohol, if you are serving cocktails
- pick up serving items such as punch bowls, coffee urns, etc.
- buy your shower gift for the bride
- \_\_\_\_\_
- \_\_\_\_\_



### 1 week before the bridal shower

- confirm reservations
- confirm orders and delivery times
- confirm RSVPs
- buy groceries
- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_

### 1 day before the bridal shower

- complete prep work and menu items that can be done ahead of time
- [decorate](#), and prepare [favors](#) and [games](#)
- call to confirm what the other hostesses are bringing and the times they will arrive
- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_

### The day of the bridal shower

- prepare all food and refreshments
- arrange tables, set out [favors](#) and [decorations](#)
- note: don't stress; remember to have fun, go with the flow and enjoy the day
- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_

### Notes

- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_